

**YAKIMA VALLEY COMMUNITY FOUNDATION
COMMUNITY IMPACT COMPETITIVE GRANT PROGRAM**

STEP TWO: SITE VISIT/ORGANIZATION INFORMATION COVER PAGE
DEADLINE: FRIDAY, AUGUST 13, 2010 5:00 P.M.

Organization Name	
Proposed Site Visit Location	
Primary Contact with Title	
Primary Contact Email	Primary Contact Phone
Program Name	

Note: Yakima Valley Community Foundation conducts a site visit with all agencies that are selected for further consideration in the Community Impact Competitive Grant Program. The purpose of the site visit is to allow YVCF to meet with executive staff and volunteers of the organization, to get a better understanding of the organization, and to answer any questions from the proposal. Site visits are attended by Community Foundation staff and Board Members and last about one hour.

REQUIRED ATTACHMENTS

Please check that you have attached **one copy** of each of the documents below. If your organization cannot provide all of the requested information, please explain why.

- Current Board of Directors list that indicates officers, affiliation, term and city of residence
- Audited Financial Statements (if available)
- Most recent IRS Form 990
- Current fiscal year operating budget, including year-to-date financial information. Include a narrative that will help YVCF understand the financial management and health of your organization, sharing your organization's ability to maintain a balanced budget, funding sources and strategies, financial challenges and explanation if there is a significant deficit.

ORGANIZATION FINANCIAL INFORMATION

Three years of budget information is requested. This will provide a financial snapshot of your organization over a three-year period and helps to clarify not only your financial health, but any changes your organization may be experiencing. Your past, current and projected budget is preferred if it is available. YVCF recognizes that your fiscal year timeline may not coincide at a year end point when you submit an application and that you may not have an approved budget for your next fiscal year ready yet. If this is the case, submit the past two years of actuals and the current year budget.

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ORGANIZATION FINANCIAL INFORMATION - CONTINUED

Fiscal Year:	Fiscal Year:	Fiscal Year:
<p>Revenues: \$_____</p> <p>Government \$____</p> <p>Earned Inc./ Fees \$____</p> <p>Individual \$____</p> <p>Contributions \$____</p> <p>United Way \$____</p> <p>Corporate \$____</p> <p>Foundations \$____</p> <p>Special Events \$____</p> <p>Memberships \$____</p> <p>Other: \$____</p> <p>Expenses: \$_____</p> <p><i>Board Members that Contribute to your agency _____%</i></p>	<p>Revenues: \$_____</p> <p>Government \$____</p> <p>Earned Inc./ Fees \$____</p> <p>Individual \$____</p> <p>Contributions \$____</p> <p>United Way \$____</p> <p>Corporate \$____</p> <p>Foundations \$____</p> <p>Special Events \$____</p> <p>Memberships \$____</p> <p>Other: \$____</p> <p>Expenses: \$_____</p> <p><i>Board Members that Contribute to your agency _____%</i></p>	<p>Revenues: \$_____</p> <p>Government \$____</p> <p>Earned Inc./ Fees \$____</p> <p>Individual \$____</p> <p>Contributions \$____</p> <p>United Way \$____</p> <p>Corporate \$____</p> <p>Foundations \$____</p> <p>Special Events \$____</p> <p>Memberships \$____</p> <p>Other: \$____</p> <p>Expenses: \$_____</p> <p><i>Board Members that Contribute to your agency _____%</i></p>